

Council Meeting

November 12, 2024

Council Chambers

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Hayden Howard, Elijah Keever, Mark Luce, and Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris and City Clerk Heather N. Hillegeist. Also Present: City Foreman Austin Biggs.
- VISITORS: Visitors in attendance for all or portions of the meeting: Stephanie McQueen, Stephanie Street, Jarret Larsen, and Glen Mallam.
- AGENDA AMENDMENTS: There were no amendments to the council meeting agenda.
- MINUTES: Upon motion by Corpstein, seconded by Larsen, Minutes of the October 14, 2024, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 24-10, for October wages and salaries in the amount of \$75,528.87 was presented. A motion by Keever, seconded by Corpstein, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable lists were reviewed. Invoices prepaid in October totaled \$17,237.15, and unpaid invoices received to date totaled \$134,478.14. Upon motion by Keever, seconded by Luce, all invoices, in the amount of \$151,715.29 were approved for payment.
- DELINQ. ACCOUNTS: The Governing Body reviewed a list of ten (10) delinquent utility accounts totaling \$5,446.29.
- ANIMAL PERMIT HEARING: Mayor Schwerdtfager opened a hearing to hear comments regarding Stephanie Street's application for an animal permit for thirteen (13) chickens on the property located at 616 N. 4th Street. All property owners within two hundred feet of the property lines were notified of the hearing as specified by the city code. No opposition was received. Mayor Schwerdtfager closed the hearing. The animal permit was approved.
- ANIMAL PERMIT HEARING: Mayor Schwerdtfager opened a hearing to hear comments regarding Stephanie McQueen's application for an animal permit for three (3) ducks on the property located at 421 S. 2nd Street. All property owners within two hundred feet of the property lines were notified of the hearing as specified by the city code. City Hall received an email in opposition to the animal permit. Mayor Schwerdtfager closed the hearing. The animal permit was denied.
- SOLID WASTE RES. 24-06: Resolution No. 24-06, establishing the fee for municipal solid waste collection and disposal, was introduced. Said Resolution would increase the monthly fee for each residence from \$16.48 to \$18.73, effective with the billing beginning November 15, 2024, to be first included on City of Lincoln Center utility billings payable January 1, 2025. The fee would include the following components: \$11.23 for the County's collection contractor, \$7.00 for Lincoln County's disposal fees, \$.25 for Lincoln County administrative fees, and \$.25 for the City's billing and administrative costs. Keever moved to adopt Resolution No. 24-06, motion seconded by Luce, carried.
- KMEA SOLAR AGRMT RES. 24-07: Resolution No. 24-07, authorizing the execution of the Ninnescah Flats Solar Project Agreement between the City of Lincoln Center and Kansas Municipal Energy Agency (KMEA); making certain covenants and agreements to provide for the payment and security

thereof and authorizing certain other documents and actions in connection therewith. Larsen moved to adopt Resolution No. 24-07, motion seconded by Corpstein, carried.

KMEA NINNESCAH
FLATS SOLAR AGRMT:

Following discussion, Larsen moved to approved Mayor Schwerdtfager and Clerk Hillegeist to sign the Ninnescah Flats Solar Project Agreement and future documents pertaining to the agreement with KMEA on this project. Motion seconded by Corpstein, carried.

NUISANCES:

Public Officer Glen Mallam reported on the list of nuisance properties. Following discussion, Attorney Norris was asked to prepare Resolutions for abatement of a nuisance for the three (3) properties that were served with certified notice with no response.

LIBRARY BOARD CHTR
ORD #11:

City Attorney Norris presented an Ordinance entitled “**A CHARTER ORDINANCE OF THE CITY OF LINCOLN CENTER, KANSAS EXEMPTING THE CITY OF LINCOLN CENTER, KANSAS FROM THE PROVISIONS OF K.S.A. 12-2222, AS AMENDED, RELATED TO THE NUMBER AND RESIDENCY REQUIREMENTS WHO MAY SERVE ON THE LINCOLN CARNEGIE LIBRARY BOARD.**” Said Ordinance has been prepared to allow for two (2) of the seven (7) board members to be residents of Lincoln County. Kever moved to pass said Ordinance, seconded by Larsen. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Kever, Larsen, and Luce. Nay: None. The Charter Ordinance was declared passed, was approved, and signed by the Mayor, assigned #11 by the City Clerk, and ordered to be published once each week for two consecutive weeks in the official city newspaper.

BUILDING PERMIT FEE
ORD #752:

City Attorney Norris presented an Ordinance entitled “**AN ORDINANCE AMENDING CHAPTER IV, ARTICLE 2, ADDING A NEW SECTION 4-204 TO THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS, TO IMPLEMENT A REQUIRED APPLICATION AND FEE FOR THE ISSUANCE OF A PERMIT PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION, ALTERATION, MOVE, DEMOLITION, OR CHANGE TO THE OCCUPANCY OF A BUILDING OR STRUCTURE OR THE ERECTION, INSTALLATION, OR ALTERATION OF ANY BUILDING OR STRUCTURE WITHIN THE CITY LIMITS OF THE CITY OF LINCOLN CENTER.**” Larsen moved to pass said Ordinance, seconded by Luce. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Kever, Larsen, and Luce. Nay: None. The Ordinance was declared passed, was approved, and signed by the Mayor, assigned #752 by the City Clerk, and ordered to be published once in the Official City Newspaper.

FLOODPLAIN PERMIT FEE
ORD #753:

City Attorney Norris presented an Ordinance entitled “**AN ORDINANCE AMENDING CHAPTER IV, ARTICLE 9, SECTION 4-903(A) TO THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS, TO ESTABLISH A NEW FEE FOR THE APPLICATION OF A FLOODPLAIN CONSTRUCTION PERMIT FOR ANY PROPOSED CONSTRUCTION OR DEVELOPMENT OF ANY IMPROVEMENTS WITHIN THE CITY LIMITS OF THE CITY OF LINCOLN CENTER.**” Corpstein moved to pass said Ordinance, seconded by Kever. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Kever, Larsen, and Luce. Nay: None. The Ordinance was declared passed, was approved and signed by the Mayor, assigned #753 by the City Clerk, and ordered to be published once in the Official City Newspaper.

ANIMAL PERMIT
VIOLATIONS ORD #754:

City Attorney Norris presented an Ordinance entitled “**AN ORDINANCE AMENDING CHAPTER II, ARTICLE 1, SECTION 2-102 TO THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS, TO MODIFY ENFORCEMENT PROCEDURES AND ESTABLISH PENALTIES FOR PERSONS FOUND TO BE IN VIOLATION OF ANY PROVISION OF CHAPTER II OF THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS.**” Larsen moved to pass said Ordinance, seconded by Corpstein. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Keever, Larsen, and Luce. Nay: None. The Ordinance was declared passed, was approved, and signed by the Mayor, assigned #754 by the City Clerk, and ordered to be published once in the Official City Newspaper.

CITY HALL WINDOW
TREATMENT PROPOSALS:

Clerk Hillegeist presented two (2) proposals for window treatments for the City Hall office and Council meeting room windows. After discussion, Larsen moved to accept the proposal as presented from Design Central in the amount of \$4,050.37 for eight (8) window roller shades with sheer weave 5000 fabric/valance and installation.

PERSONNEL/HOLIDAY:

In consideration of the upcoming holidays, Councilmember Larsen moved to; give employees an additional holiday off with pay on December 24, 2024, approve a cash bonus in the amount of \$50.00, in addition to the purchase of \$50.00 in Chamber Bucks for all full-time hourly and salary employees. Motion seconded by Luce, carried.

CURFEW ORDINANCE:

Attorney Norris discussed some different versions of other cities codes referring to curfew violations and minors. Sheriff Florence had requested the code be modified to help law enforcement on the issue. Attorney Norris will present a draft at the December council meeting.

ADJOURN:

There being no further business, the meeting was declared adjourned at 8:12 p.m.

/s/ Heather N. Hillegeist, MMC
City Clerk