

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Hayden Howard, Elijah Keever, Melodee Larsen, and Mark Luce. Official present: Clerk Heather N. Hillegeist. Also present: Superintendent Jeff Ahring.
- VISITORS: Others in attendance for all or portions of the meeting: Jeannie Jorgensen, Mike Nelson, Brett Wilkinson, Kelly Gourley, Vincent Martin, Jacob Littlejohn, Kendra Johnson, and Chassity Canterbury.
- AGENDA AMENDMENT: There were no amendments to the council meeting agenda.
- MINUTES: Upon motion by Corpstein, seconded by Larsen, Minutes of the July 8, 2024, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 24-07, for July wages and salaries in the amount of \$78,530.57, was presented. A motion by Larsen, seconded by Luce, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable lists were reviewed. Invoices prepaid in July totaled \$155,478.86, and unpaid invoices received to date totaled \$160,843.44. Upon motion by Keever, seconded by Corpstein, all invoices in the amount of \$316,322.30 were approved for payment.
- DELINQ. ACCNTS. The Governing Body reviewed a list of seven (7) delinquent utility accounts totaling \$4,600.31.
- ANIMAL PERMIT HEARING: Mayor Schwerdtfager opened a hearing to hear comments regarding Jeannie Jorgensen's application for an animal permit for nine (9) chickens on the property located at 420 South 5th Street. All property owners within two hundred feet of the property lines were notified of the hearing as specified by the city code. Two neighbors were in support and there was no opposition from the public regarding the animal permit. Mayor Schwerdtfager closed the hearing. Keever moved to approve the animal permit with the proper fees paid accordingly. Motion was seconded by Corpstein, carried.
- MASTER AGREEMENT FLOODPLAIN MGMT: Brett Wilkinson, Kirkham Michael presented the Governing Body with a Master Agreement for the engineering services regarding the floodplain management within the City of Lincoln Center. Said agreement, allows for the city to contract on an "as needed" basis. The city would get a cost estimate from Kirkham Michael for each job task requested. After discussion, Keever moved approve the mayor to sign the master agreement to contract with Kirkham Michael for engineering services for floodplain management services. Motion seconded by Corpstein, carried.
- ANIMAL PERMIT HEARING: Mayor Schwerdtfager opened a hearing to hear comments regarding Mike Nelson's application for an animal permit for twenty to twenty-five (20-25) chickens on the property located at 821 North 4th Street. All property owners within two hundred feet of the property lines were notified of the hearing as specified by the city code. A neighbor showed support, and a letter was received in opposition from the public regarding the animal permit. Mayor Schwerdtfager closed the hearing. The animal permit was denied.
- CUSTOMER COMPLAINT: Vincent Martin came to voice his concern about the electrical line connected to the house he is residing in, located at 418 S. 4th Street. Martin stated the electric line had a limb hanging on it during a storm and when he contacted law enforcement, they said city employees were not able to be reached. After discussion, it was discovered Martin was not the property owner that

would receive the bill for said repairs. Martin was encouraged to have the property owner call the city to request any repairs to the property.

NEIGHBORHOOD REVIT.: The current Neighborhood Revitalization Plan (NRP) expires December 31, 2024. Economic Development Director Kelly Gourley presented the Governing Body with a draft of a new revised NRP that would be effective January 1, 2025, and expire December 31, 2030. The new plan includes a \$100 application fee, ownership/rebate transfer verbiage, and property use referring to changing from commercial to residential or vice versa would cancel the rebate. The Governing Body had no opposition to the suggested changes presented.

Keever moved to adopt Resolution No. 24-04, to provide for notice of a public hearing to be held at 7:00 p.m. on September 9, 2024, to discuss renewal of the Neighborhood Revitalization Plan for 2025 through 2030, with the area of the Plan to be City-wide. Motion seconded by Larsen, carried.

2025 BUDGET HEARING: Mayor Schwerdtfager opened a public hearing, for the purpose of hearing and answering comments regarding the proposed 2025 Budget. No objections or comments were received from the public. Mayor Schwerdtfager then closed the budget hearing. There followed a motion by Keever, seconded by Larsen, to approve and adopt the Budget for the year 2025. Motion carried.

DEMOLITION BID: Clerk Hillegeist reported the city received one bid for the demolition and clean up of the nuisance property at 306 E. Park Street. The bid was opened and reviewed by the Governing Body. Following discussion, Corpstein moved to accept the bid from Rodney Larsen Construction in the amount of \$13,500 for the demolition and cleanup of the entire property at 306 E. Park Street. Motion seconded by Luce, carried. Larsen abstained.

POWER PLANT ENGINES: Superintendent Ahring wanted to clarify he was to obtain quotes for new and used engines at the Power Plant.

USED AERIAL TRUCKS: Superintendent Ahring presented the Governing Body with a list of used aerial trucks available for purchase. The list is continually changing. After discussion, Keever moved to allow Ahring to purchase an aerial truck using the following parameters: Dodge Diesel, 4x4, lowest engine miles available and preferably from a southern state not to exceed \$120,000. Luce seconded the motion, carried.

MAIN STREET REPAIR BIDS: Superintendent Ahring presented the Governing Body with two proposals for street work. Both proposals had options for chip seal or asphalt overlay. Mayor Schwerdtfager and Superintendent Ahring were to meet with the contractors to verify that each contractor is proposing a two (2) inch mill and asphalt overlay on Main Street from highway 14 to the west city park entrance, with options of a one (1) block extension both north and south directions on 4th, 3rd and 5th Streets. Following discussion, Keever moved to approve the proposed street work project in the amount not to exceed \$750,000. Luce seconded the motion, carried.

PERSONNEL: Upon motion by Larsen, seconded by Corpstein, the employment of Christopher Craft, as maintenance worker at \$19.25/hour, effective August 5, 2024, was approved.

Superintendent Ahring recommended that Michael “Austin” Biggs be promoted to the City Foreman position, with an accompanying increase in pay of \$1.00 per hour. Thereafter, a motion was made by Larsen, seconded by Corpstein, to approve the Superintendent’s recommendations, effective with the August 2024 payroll. Motion carried.

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NUISANCES:

Clerk Hillegeist contacted Sheriff Florence about the public officer position and is waiting to hear if there is an officer interested in the position.

REAL ESTATE CLOSING:

Clerk Hillegeist reported on behalf of Attorney Norris on the real estate closing. Hillegeist relayed the warranty deed needs to be signed by the Mayor and Attorney Norris will address the Memorandum of Development Agreement that was signed with Kansas Senior Living Inc. in 2017. This was the part of the senior living development that never transpired. The real estate closing date is tentatively set for August 23, 2024.

SUPERINTENDENT RPT:

Superintendent Ahring reported that we received our new Vac truck and have used it on a residential water leak. Ahring relayed that Austin Biggs is working on a budget plan for pole replacement on the electric distribution.

ADJOURN:

There being no further business, Larsen moved to adjourn. Motion seconded by Corpstein, carried. Council adjourned at 8:07 p.m.

/s/ Heather N. Hillegeist, MMC
City Clerk