

City Hall Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 7:30 p.m. with Mayor Travis R. Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Ryley Hembry, Brennan Johnson, Elijah Keever, and Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also present: Superintendent Jesse C. Meyer
- VISITORS: Visitors in attendance for all or portions of the meeting: Mary Andersen, Emily & Eric Wolgamot, Kelly Gourley, Danielle Hollingshead, Keegan Bailey, Gage Mortimer, Kristin Dail, Jonathan and Jonmarc Shale, Jarrod Heinze, Michael Hunt, Catina Dolezal, Ramon and Martha Gil Jr., Dec Rosado and Cindy Entriken.
- AGENDA AMENDMENTS: There were no amendments to the council meeting agenda.
- MINUTES: Upon motion by Larsen, seconded by Corpstein, Minutes of the April 11, 2022, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 22-04, for April wages and salaries in the amount of \$62,992.93 was presented. A motion by Corpstein, seconded by Larsen, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable lists were reviewed. Invoices prepaid in April totaled \$387,573.87. A list of unpaid invoices received to date totaled \$149,553.27. Upon motion by Keever, seconded by Corpstein, all said invoices in the amount of \$537,127.14, were approved for payment.
- Hillegeist explained that included in the accounts payable were CDBG 20-PF-029 and Kansas Public Water Supply Loan Fund payments to; Deep Creek Construction, LLC. Pay Request No. 7 for \$128,562.48, Schwab-Eaton for engineering \$3,067.50 in connection with the Waterline Project, totaling \$131,629.98.
- Hillegeist stated that included in the accounts payable were CDBG 20-CR-003 payments to; Wiens & Company Construction, Inc. Pay Request No. 1 for \$206,010.00, Bruce McMillian AIA Architects P.A. for architectural services \$1,672.50 and \$8,500.00 to NCRPC for administration in connection with the Commercial Rehabilitation Project, totaling \$216,182.50.
- DELINQ. ACCNTS.: Seven (7) accounts, totaling \$1,490.06, were on the list of delinquent utilities reviewed.
- LIBRARY APPNT.: Mayor Schwerdtfager appointed Taylor Lebien to regular four-year terms on the Lincoln Carnegie Library Board. Larsen moved to confirm the Mayor's appointment. Motion seconded by Johnson, carried.
- FRA TREASURER BOND: Upon motion by Keever, seconded by Corpstein, the Treasurer's bond for the Lincoln Firefighters Relief Association, in the amount of \$15,000.00, was approved.
- ANIMAL PERMIT HEARING: Mayor Schwerdtfager opened a hearing to hear comments regarding Eric and Emily Wolgamot's application for an animal permit for two (2) goats on their property located at 211, 213 and 217 W. Elm Street. All property owners within 200 feet of the property lines were notified of the hearing as specified by the city code. Citizens representing the Faith Baptist Church showed in opposition regarding the animal permit. Mayor Schwerdtfager closed the hearing. Keever moved to deny the animal permit, motion was seconded by Larsen, carried.

RIGHT-OF-WAY EXCEPTION: Emily Wolgamot requested permission to relocate the sidewalk in front of their properties on Elm Street to the edge of the curb by Elm Street. After discussion, Council requested they bring plans to the June 13th meeting to present to the Governing Body

LIBRARY/PARK USE: Mary Andersen requested permission to use the city park on June 9th for the Library’s summer reading program “Oceans of Fun.” Andersen said they have approximately 125 children that participate in the program and she wanted to know if the city would donate some daily pool passes toward the project. After discussion, Keever moved to allow Andersen to make a daily pool pass unique to the library to give to each participant in the summer reading program. Motion was seconded by Larsen, carried.

CDBG HOUSING PROJECT: Keegan Bailey, North Central Regional Planning Commission Housing Director presented the Governing Body with the different options that needed to be decided in order to adopt a housing and demolition plan for the Community Development Block Grant the city receive for housing rehabilitation and demolition. After discussion, Larsen moved to approve the Hosing Plan and Demolition Plan for CDBG 22-HR-05 as presented. Motion seconded by Corpstein, carried.

2021 AUDIT REPORT: Danielle Hollingshead reviewed the City of Lincoln Center Financial Statements for the year ending December 31, 2021 with the Governing Body. She thanked the City management and staff for its cooperation with the audit process. She then reviewed the “City of Lincoln Center’s Primary Government Financial Statement with Independent Auditor’s Report” document, making note of any significant changes. Hollingshead shared her concerns that the water fund was running in the red. There followed a motion by Keever, seconded by Johnson, to approve and accept the 2021 Audit Report and Financial Statements, as presented. Motion carried.

INSURANCE QUOTE: Gage Mortimer, agent of The Davidson Agency, presented the Governing Body with an updated quote from EMC Insurance for the city’s commercial property, liability and auto insurance. Mortimer highlighted that the premium for the Electric Plant Equipment Breakdown for the new Cummins Engine #8 would be \$7,910.00/year. After discussion, Keever moved to add the equipment breakdown, additional umbrella and terrorism coverages as presented in the EMC quote as presented with the fire trucks removed from the auto policy for the total annual premium of \$79,413 effective July 1, 2022.

Mortimer presented a quote from Volunteer Firemen’s Insurance Services, Inc. that he had prepared for the Lincoln City Fire Department for the fire trucks, portable equipment and liability insurance. He explained that there was a lower deductible and the annually premium was \$3,413. Keever moved to approve the VFIS quote as presented to insure the Lincoln City Fire Department effective July 1, 2022.

SIDEWALK STEPS: Economic Development Director Kelly Gourley presented the Governing Body with a blueprint of the proposed repairs to the Lincoln State Building owned by Dan Metz. The proposed plan would extend the current location of the corner steps out 2 feet 6 inches to become code compliant. Gourley remarked that the distance from the steps to the utility light pole would be approximately 7 feet. The Governing Body had no objections to the project.

ABATEMENT COMPLAINT: Ramon Gil Jr. shared his concerns to the Governing Body regarding the items that were taken from his property on 2nd Street from the abatement process. Gil requested more time to clean up his property on 1st Street. Mayor Schwerdtfager informed Gil that the city would give him until October 15, 2022 as long as progress was being made. Gil was reminded the city can enter and abate the property at anytime they see fit.

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POOL RATES:

Clerk Hillegeist asked the Governing Body if they planned to return the pool season passes to the rates that were pre-covid. Keever moved to increase the passes from the reduced rate of \$45/family and \$20/individual to \$65/\$30 for the 2022 season and return to the 2019 rates of \$85/\$40 for the 2023 pool season. Motion seconded by Larsen, carried.

WAPA SCP 2022:

Clerk Hillegeist and Power Plant Foreman Jeff Ahring, had worked together to formulate a 5-year Small Customer Plan for the City of Lincoln Center. Western requires firm power customers to submit such plans. Upon motion by Keever, seconded by Johnson, Mayor Schwerdtfager was authorized to sign the approval page of the document.

PERSONNEL:

Clerk Hillegeist notified the Governing Body that Christina Blasé was hired, as an Office Clerk, with the approval of Mayor Schwerdtfager. Blasé first day was May 9, 2022 at the starting wage of \$13.75 per hour. Keever moved to approve the hiring of the employee, seconded by Corpstein. Motion carried.

MOWER QUOTES:

Mayor Schwerdtfager opened two (2) sealed bids for grasshopper mowers that were received at the City Hall. The bids were for Model 729BT mowers with 52-inch decks, one with rear turf tires and one with rear tweels. Marlie Harper and Hometown Outdoor Power submitted bids for the mowers. Larsen moved to approved Hometown Outdoor Power with the low bid of \$27,250.15 for two mowers. Motion was seconded by Corpstein, carried.

NUISANCES:

Superintendent Meyer relayed to the Governing Body that he had inspected the property that was cleaned up on Court Street and deemed it completed to satisfaction. Clerk Hillegeist assured Michael Hunt she would issue a refund of his Fire Insurance Proceeds check in a timely manner.

ADVERTISING:

Clerk Hillegeist relayed she was approached by the Lincoln Sentinel to run an ad for graduation. The Governing Body did not feel that was appropriate with tax payers funds.

HISTORIC GRANT:

Clerk Hillegeist reported that the bids for the architectural/engineering firm for the ADA improvements is due to City Hall by May 13th by 4 p.m.

ADJOURN:

There being no further business, Johnson moved to adjourn. Motion seconded by Keever, carried. Council adjourned at 9:17 p.m.

/s/ Heather N. Hillegeist
City Clerk