

Council Meeting

April 8, 2024

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present for all or portions of the meeting: Angela K. Corpstein, Hayden Howard, Mark Luce, and Melodee K. Larsen. Councilmember absent: Elijah Keever. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also present: Superintendent Jeff Ahring.
- VISITORS: Visitors in attendance for all or portions of the meeting: Kelly Gourley.
- AGENDA AMENDMENT: There were no amendments to the agenda.
- MINUTES: Upon motion by Corpstein, seconded by Larsen, minutes of the March 11, 2024, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 24-03, for March wages and salaries in the amount of \$72,748.40, was presented. A motion by Larsen, seconded by Corpstein, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable listings were reviewed, including prepaid invoices in the amount of \$160,061.53, and unpaid invoices totaling \$112,355.48. Upon motion by Corpstein, seconded by Luce, all said invoices, in the amount of \$272,417.01 were approved for payment.
- DELINQ. ACCNTS.: Eight (8) accounts, totaling \$4,532.64, were on the list of delinquent utilities reviewed.
- LIBRARY APPNT.: Mayor Schwerdtfager re-appointed; Kae Hayworth to regular four-year term on the Lincoln Carnegie Library Board. Corpstein moved to confirm the Mayor's appointment. Motion seconded by Larsen, carried.
- ARTS COMM. APPNTS.: Mayor Schwerdtfager re-appointed Mary Ann Stertz to a three-year term as member of the Lincoln Arts and Humanities Commission. Larsen moved to confirm the Mayor's appointment, seconded by Corpstein. Motion carried.
- PORT AUTH. APPNTS.: Mayor Schwerdtfager re-appointed Todd Haring to a four-year term on the Lincoln Port Authority Board. Larsen moved to confirm the Mayor's appointment, seconded by Corpstein.
- LHA/APPOINTMENT: Mayor Schwerdtfager appointed Heather N. Hillegeist to an unexpired four-year term as a member of the Lincoln Housing Authority Board of Commissioners. Corpstein moved to confirm the Mayor's appointment, seconded by Larsen. Motion carried.
- BASE GRANT UPDATE: Economic Development Foundation Director Kelly Gourley updated the Governing Body with an update on the Building a Stronger Economy (BASE) 2.0 Grant the city was awarded, on behalf of Applequist Manufacturing Inc. (AMI.) Based on the information that was provided, the Governing Body asked Director Gourley to relay to AMI that the City of Lincoln requested a Memorandum of Understanding (MOU) regarding the project and grant funds prior to signing the grant agreement.
- SPEC EVENT ORD #732: City Attorney Norris presented an ordinance entitled "AN ORDINANCE AMENDING ORDINANCE NO. 698 OF THE CITY APPROVING THE SOFTBALL TOURNAMENT UPON THE ARRIVAL AND OVERNIGHT STAY OF "BIKING ACROSS KANSAS" ALSO KNOWN AS BAK, AS AN ADDITIONAL SPECIAL

EVENT WITHIN THE CITY; APPROVING THE LOCATION THEREOF; REQUIRING A TEMPORARY PERMIT FROM THE CITY FOR THE SALE AND CONSUMPTION OF ALCOHOLIC LIQUOR AT THE SPECIAL EVENT UNDER K.S.A. 41-719(a)(2); AND INCORPORATING IN THIS ORDINANCE ALL OTHER PROVISIONS OF ORDINANCE NO. 698 INCLUDING PROVIDING FOR REGULATIONS; AND FOR PENALTIES FOR VIOLATION THEREOF.” Said Ordinance would allow alcoholic liquor to be sold and consumed in the area barricaded at 800 E. Lincoln Avenue during the softball tournament event held in conjunction with Bike Across Kansas (BAK) on June 11, 2024. Larsen moved to pass said Ordinance, seconded by Corpstein. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Larsen, and Luce. Nays: None. The Ordinance was declared passed, was approved, and signed by the Mayor, assigned #747 by the City Clerk, and ordered to be published once in the official city newspaper.

TINY HOME/CONTAINER ORD: City Attorney Norris presented an ordinance entitled “AN ORDINANCE AMENDING CHAPTER IV, ADDING A NEW ARTICLE 11, SECTIONS 4-1101 THROUGH 4-1108 TO THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS, TO PLACE CERTAIN RESTRICTIONS AND PROHIBITIONS ON THE TYPES OF STRUCTURES AND MATERIALS USED FOR CONSTRUCTION HABITABLE STRUCTURES WITHIN THE CITY LIMITS OF THE CITY OF LINCOLN CENTER.” Said Ordinance would regulate Tiny Homes and Shipping/Storage Container homes within the City, regarding utilities, location, parking, and prohibitions. Corpstein moved to pass said Ordinance, seconded by Howard. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Larsen, and Luce. Nays: None. The Ordinance was declared passed, was approved, and signed by the Mayor, assigned #748 by the City Clerk, and ordered to be published once in the official city newspaper.

POOL PERSONNEL: Clerk Hillegeist reported five (5) applications had been received for lifeguards with the second advertisement. Following a general discussion of the qualifications and experience of the applicants, Larsen moved to offer employment to the lifeguard applicants Marleigh Florence, Gabriella Esterl, Ethney Sheldon, Xavier Miller and Jeremiah Miller, subject to the acquisition of all required certifications for the 2024 pool season, utilizing the pay scale approved in February 2022 of \$10/hour for lifeguards, with the \$.50 increase annually for returning managers/guards, for pool wages. Motion seconded by Corpstein, carried.

KMEA DIRECTOR #2: Upon motion by Larsen, seconded by Luce, Jeff Ahring was appointed to serve as the City of Lincoln Center’s Director #2 on the Kansas Municipal Energy Agency’s Board of Directors expiring April 30, 2026.

CITY WIDE CLEANUP: Clerk Hillegeist asked the Governing Body if they planned to have a city-wide cleanup this Spring. After discussion, April 22nd for the east side of town and April 23rd for the west side with 4th Street as the split was approved for the dates. Clerk Hillegeist was instructed to send the notice to the newspaper and post it on Live Lincoln County and city’s websites.

FAIR HOUSING: Larsen moved to authorize Mayor Schwerdtfager to sign the Proclamation designating the month of April as Fair Housing Month. Motion seconded by Luce, carried.

WATER LINES/CITY CODE: After discussion of the city code and water line repairs. Superintendent Ahring, council member Hayden Howard and Mayor Schwerdtfager agreed to work together on the code changes to present at the May council meeting.

ELECTED & APPOINTED SALARY COMPENSATION: Councilmember Luce moved to increase the monthly salary of the Mayor to \$400 and councilmembers to \$100 per regular meeting and \$50 for any special meeting scheduled, effective with April payroll. Corpstein seconded the motion, carried.

NUISANCES: The Governing Body requested Mayor Schwerdtfager to talk to Public Officer Loveless about attending future Council meetings.

NUISANCE HEARING: Attorney Norris updated the Governing Body on the Abatement Hearing at City Hall on April 29, 2024, at 6:30 p.m.

STREETS/BARRICADES: Upon motion by Larsen, seconded by Luce, the Citizens State Bank was authorized to borrow city barricades for their “Hot Dog Days” on May 3, 2024.

CDBG HOUSING GRANT: Clerk Hillegeist reported that Mayor Schwerdtfager signed a request for time extension following the meeting on March 11, 2024, that was due to the recommendation of the CDBG grant administrator, Keegan Bailey. This extension was signed in the event the demolition contractor, Western Sales Co., was unable to complete the project by the deadline and would ensure we were still in grant compliance.

CITY WEBSITE: Clerk Hillegeist informed the Governing Body the new website is live, and the staff have training for maintenance April 9th.

RABIES CLINIC: Clerk Hillegeist relayed that the Lincoln Area Humane Society will be hosting a “Rabies Clinic” at City Hall on April 20, 2024, from 9 a.m. to 11 a.m.

ADJOURN: There being no further business, Larsen moved to adjourn. Motion seconded by Luce, carried. Council adjourned at 8:12 p.m.

/s/ Heather N. Hillegeist, MMC
City Clerk