

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 7:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Brennan Johnson, Elijah Keever, Mark Luce and Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also present: Superintendent Jeff Ahring.
- VISITORS: Visitors in attendance for all or portions of the meeting: Sarah Diehl, Debbie Trahan, Jesse Benedick, Dale Romesburg, Kelly Schneider, John McClure, Dustin Florence, Kelly Gourley, Justin Ringler, Becky McQueen, Anthony and Kristin Dail.
- AGENDA AMENDMENT: Sheriff Florence to discuss dog ordinances.
- MINUTES: Upon motion by Keever, seconded by Larsen, Minutes of the February 13, 2023, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 23-02, for February wages and salaries in the amount of \$63,536.65, was presented. A motion by Corpstein, seconded by Johnson, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable listings were reviewed, including prepaid invoices in the amount of \$2,814.33, and unpaid invoices totaling \$117,141.86. Upon motion by Keever, seconded by Corpstein, all said invoices, in the amount of \$119,956.19, were approved for payment.
- DELINQ. ACCNTS.: Five (5) accounts, totaling \$1,064.56, were on the list of delinquent utilities reviewed.
- UTILITY BILL EXCEPTION: Sarah Diehl asked the Governing Body to consider issuing credit to her for her high utility bill for a water leak she sustained during a cold snap. The Council was empathic but unable to approve her request.
- PAYROLL SOFTWARE: Debbie Trahan, Computer Information Concepts (CIC) presented two (2) proposals for payroll options; Timeclock Plus and Employee Portal. Trahan explained Timeclock Plus would track payroll hours and Employee Portal is an application that allows employees to login and access their payroll records. After discussion, Keever moved to approve both computer programs proposals in the initial amount of \$8,824.00 with subsequent years support and enhancement fees of \$2,075.00 annually. Motion seconded by Larsen, carried.
- PARK RESTROOMS: Jesse Benedick discussed options for the park restroom project. Clerk Hillegeist was instructed to verify if there are any restrictions on the ARPA funds expenditures.
- EAST BALL PARK: Rec board members Dale Romesburg and Kelly Schneider asked the Governing Body if the Rec would be allowed to make changes to the East Ball Field. The Rec Commission wishes to remove the infield grass, add additional plugs and make the field playable for all summer ball programs. The Governing Body approved the Rec Commission to make the necessary changes and work with Superintendent Ahring.
- NCK OUTDOORS: John McClure, representing NCK Outdoors, asked the Governing Body for a letter of support for a SPRINT grant application for a potential bike trail project. McClure also requested the city consider allowing NCK Outdoors to develop a piece of property the city

owns on the South end of town just outside the city limits for the project. McClure said the project would be no expense to the city. Corpstein moved to write a letter of support for the SPRINT grant application and McClure was instructed to work with Superintendent Ahring on the area that would be available to develop should they receive the grant. Motion seconded by Larsen, carried.

DOG ORDINANCES: Sheriff Florence asked the Governing Body for guidance on the Pit Bull restrictions. After discussion, Attorney Norris was requested to draft an ordinance to resend the ban of pit bull mixed dog breed ordinance that was adopted in 1987.

REC COMM RESIGN/APPT.: The Governing Body accepted a resignation from Jim Metz from the County's Rec Commission position.

Mayor Schwerdtfager appointed Ryley Hembry to an unexpired two-year term as a member of the Lincoln Recreation Commission for County representative. Larsen moved to confirm the Mayor's appointment, seconded by Corpstein, carried.

Mayor Schwerdtfager appointed Jim Metz to a 4-year term as a City representative on the Rec Commission. Larsen moved to confirm the Mayor's appointment, seconded by Luce. Motion carried.

COUNCIL MTG TIME CHG #741: Attorney Norris presented an Ordinance to change the Council Meeting time. After discussion, Corpstein moved to pass the following Ordinance, entitled, "AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 2, SECTION 1-203 OF THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS, TO AMEND THE MEETING TIME OF THE REGULAR MEETINGS OF THE GOVERNING BODY FROM THE SECOND MONDAY OF EACH MONTH AT 7:30 P.M. TOE THE SECOND MONDAY OF EACH MONTH AT 6:30 P.M.; AND REPEALING EXISTING SECTION 1-203." Said ordinance would change the meeting time from 7:30 p.m. to 6:30 p.m. Motion was seconded by Johnson, carried. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Johnson, Keever, Luce and Larsen. Nays: None. The ordinance was declared passed, was approved and signed by the Mayor, assigned #741 by the City Clerk, and ordered to be published once in the Official City Newspaper.

POOL PERSONNEL: Clerk Hillegeist reported three (3) applications had been received, one (1) for manager and two (2) for lifeguards. Following a general discussion of the qualifications and experience of the applicants, Keever moved to employ Jordan Riggs as manager for the 2023 pool season. Motion seconded by Corpstein, carried. Keever then moved to offer employment to the lifeguard applicants Mason Florence and Kaden O'Hare, subject to the acquisition of all required certifications. Motion seconded by Corpstein, carried. Larsen moved to utilize the pay scale approved in February 2022 of \$15/hour for managers and \$10/hour for lifeguards, with the \$.50 increase annually for returning managers/guards to begin with the 2023 season, for pool wages. Motion seconded by Corpstein, carried.

CITY WIDE CLEANUP: The Governing Body decided not to hold a city wide clean up in April this year.

KMEA DIRECTOR #1: Upon motion by Larsen, seconded by Corpstein, Elijah Keever was appointed to serve as the City of Lincoln Center's Director #1 on the Kansas Municipal Energy Agency's Board of Directors expiring April 30, 2025.

BOILER QUOTES: The Governing Body was presented with two (2) proposals for a new water boiler at the Power Plant from Glassman Corporation and American Boiler & Mechanical. After discussion, Larsen moved to accept the proposal from Glassman Corporation with

alternate #1 and alternate #2 in the total amount of \$95,729.85. Motion seconded by Corpstein, carried.

EXECUTIVE SESSION:

At 9:05 p.m., Larsen moved to recess to executive session pursuant to justification (b)(1) of K.S.A. 75-4319 with City Attorney Norris, Superintendent Ahring and City Clerk Hillegeist present, for a period of five (5) minutes for discussion of personnel matters of nonelected personnel. Motion seconded by Corpstein, carried. The City Council returned to regular session at 9:10 p.m.

ADJOURN:

There being no further business, Johnson moved to adjourn. Motion seconded by Corpstein, carried. Council adjourned at 9:42 p.m.

/s/ Heather N. Hillegeist  
City Clerk