

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Hayden Howard, Elijah Keever, Mark Luce and Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist.
- VISITORS: Visitors in attendance for all or portions of the meeting: Jim Metz, Kelly Gourley, Anita Simmons, Charlene Griffin, Keegan Bailey and Jyll Phillips.
- AGENDA AMENDMENT: Rec Commission discussion of an Ordinance for Special Event Temporary Alcohol permit for BAK.
- MINUTES: Upon motion by Corpstein, seconded by Larsen, Minutes of the February 12, 2024, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 24-02, for February wages and salaries in the amount of \$69,409.12, was presented. A motion by Keever, seconded by Corpstein, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable listings were reviewed, including prepaid invoices in the amount of \$176,621.91, and unpaid invoices totaling \$96,923.31. Upon motion by Larsen, seconded by Luce, all said invoices, in the amount of \$273,545.22, were approved for payment.
- DELINQ. ACCNTS.: Eight (8) accounts, totaling \$3,289.62, were on the list of delinquent utilities reviewed.
- LHA/APPOINTMENT: Mayor Schwerdtfager re-appointed Susan Marshall to a four-year term as a member of the Lincoln Housing Authority Board of Commissioners. Keever moved to confirm the Mayor's appointment, seconded by Corpstein. Motion carried.
- LAHS RABIES CLINIC: Anita Simmons, representing Lincoln Area Human Society, requested to use the garage at City Hall to host a rabies clinic on Saturday in April from 9 a.m. to 11 a.m. The request was approved unanimously, Simmons would contact City Hall when a date is determined to coordinate.
- SPEC. EVENT ORD: Rec Commission Board member Jim Metz, explained to the Governing Body they are trying to plan a softball double header during the Bike Across Kansas (BAK) event. The board was planning to have a concession stand and wanted the ability to serve alcohol to the patrons. After discussion, Attorney Norris was instructed to prepare an Ordinance for the April council meeting and Clerk Hillegeist to put the matter on the agenda.
- CDBG HOUSING REHAB/  
DEMO GRANT UPDATE: Keegan Bailey, North Central Regional Planning Commission (NCRPC) Housing Director, gave the Governing Body an update on the status of the CDBG Housing Rehab & Demolition Grant. Bailey noted that five (5) house rehabs have been completed and two (2) house demolitions were all that is remaining. The city will have a final monitoring reviewed by the Kansas Department of Commerce and then hold a public hearing on April 8<sup>th</sup>, at the council meeting to officially close out the project.
- ARPA FUNDS: The City contracted with NCRPC for the reporting on the American Rescue Plan Act (ARPA) reporting on the reporting of projects and spending of the funds. The city claimed the standard deduction which allowed for more spending options for the funds. This would

allow the city to reimburse the general, water or sewer funds for certain purchases with the ARPA monies. After discussion, Keever made a motion to authorize the following items to be paid with ARPA funding rather than the general, water and sewer funds: Lift Station Valves in the amount \$14,706.00 out of \$15,500.00- Expense Category of 5.5 in ARPA regulations; 2013 Ford F250 Street Department vehicle in the amount of \$30,294.00- Expense Category of 5.18 in ARPA regulations; 2005 Chevy Kodiak 4500 Truck Purchase from Deep Creek-Vac Truck-Water Department in the amount of \$34,000.00- Expense Category of 5.18 in ARPA regulations. This will allow for a total of \$79,000 ARPA funding to be utilized. The remaining funds will pay the NCRPC contract of \$6,000 and the required single audit up to \$15,000. Larsen seconded the motion, all in favor, and the motion carried. Clerk Hillegeist will collaborate with the auditors to ensure the movement of money is completed.

NUISANCE PROPERTY FUNDS: Keegan Bailey asked for the status of the abatement of the nuisance property located at 306 E. Park Street. Attorney Norris, relayed to Bailey that the City has a resolution for consideration as the next agenda item, if approved a hearing will be set for April 29, 2024, at 6:30 p.m. for the matter.

RESOLUTION #24-02: Resolution No. 24-02, entitled “A RESOLUTION FIXING A TIME AND PLACE FOR A HEARING BEFORE THE GOVERNING BODY TO DETERMINE WHETHER A STRUCTURE LOCATED AT 306 E. PARK STREET, LINCOLN, KANSAS, IS DANGEROUS, UNSAFE, AND UNFIT FOR HUMAN HABITATIONS, AND DETERMINE WHETHER THE STRUCTURE SHOULD BE CONDEMNED AND ORDERED REPAIRED, OR DEMOLISHED.” was presented. Said Resolution pursuant to section 4-605 of Article 6 of the Code of the City of Lincoln Center, sets a hearing date of April 29, 2024 at 6:30 p.m. at City Hall, 153 W. Lincoln Ave., Lincoln, Kansas, for the owner, owner’s agent, any lienholder of records and any occupant of the structure to appear and show cause why the structure should not be condemned and ordered repaired or demolished. Resolution No. 24-02 addresses the property at 306 E Park Street. After discussion, Keever moved to adopt Resolution 24-02, seconded by Larsen, carried.

MOU/NCK OUTDOORS: Discussion was held regarding the Memorandum of Understanding (MOU) between The City of Lincoln Center and NCK Outdoors. Said memorandum states that NCK Outdoors will build the bike trails and ownership and maintenance remains with the city. Corpstein stated that volunteers and NCK members travel to the different trails and do maintenance as needed, i.e. picking up trash, moving fallen trees, trimming grass. This would not be city employee responsibility. After discussion, Keever moved to approve the mayor to sign the MOU on behalf of the City of Lincoln. Motion seconded by Luce, carried.

POOL PERSONNEL: Clerk Hillegeist reported three (3) applications had been received, one (1) for manager and two (2) for lifeguards. Following a general discussion of the qualifications and experience of the applicants, Larsen moved to employ Kaden O’Hare as manager, offer employment to the lifeguard applicants Mason Florence and Olivia Dail, subject to the acquisition of all required certifications for the 2024 pool season, utilizing the pay scale approved in February 2022 of \$15/hour for managers and \$10/hour for lifeguards, with the \$.50 increase annually for returning managers/guards, for pool wages. Motion seconded by Corpstein, carried.

MOVING EXPENSES: Clerk Hillegeist presented the Governing Body with the moving expense receipts turned in by William Carothers. At the August 16, 2023, Special Council meeting, Council approved payment 50% of moving expenses up to \$5,000 contingent on receiving receipts.

After discussion, Luce moved for Hillegeist to pay Carothers \$4,665.16 for his moving expenses incurred, seconded by Corpstein. Motion carried.

NUISANCES:

Following discussion, Mayor Schwerdtfager was requested to contact the public officer about several ongoing nuisance properties.

ADJOURN:

There being no further business, Larsen moved to adjourn. Motion seconded by Corpstein, carried. Council adjourned at 7:50 p.m.

/s/ Heather N. Hillegeist, MMC  
City Clerk