

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 7:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Ryley Hembry, Brennan Johnson and Melodee K. Larsen. Councilmember absent: Elijah Keever. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also present: Superintendent Jesse C. Meyer.
- VISITORS: Visitors in attendance for all or portions of the meeting: Randy Lohman, Gage Mortimer, Miranda Watson and Jarrod Heinze.
- AGENDA AMENDMENT: There were no amendments to the council meeting agenda.
- MINUTES: Upon motion by Larsen, seconded by Corpstein, minutes of the March 14, 2022, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 22-03, for March wages and salaries in the amount of \$56,791.45, was presented. A motion by Corpstein, seconded by Johnson, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable listings were reviewed, including prepaid invoices in the amount of \$82,821.08, and unpaid invoices totaling \$136,623.69. Upon motion by Larsen, seconded by Corpstein, all said invoices, in the amount of \$219,444.77 were approved for payment.
- Hillegeist explained that included in the accounts payable were CDBG 20-PF-029 and Kansas Public Water Supply Loan Fund payments to; Deep Creek Construction, LLC. Pay Request No. 5 and 6 \$111,438.55, Schwab-Eaton for engineering \$5,673.75 and NCRPC \$5,625.00 for grant administration in connection with the Waterline Project, totaling \$122,737.30.
- O/S CHECKS: Upon motion by Larsen, seconded by Johnson, approval was granted to write off three checks, in the amount of \$68.58, which have been outstanding for over six months.
- DELINQ. ACCNTS.: Seven (7) accounts, totaling \$1,343.02, were on the list of delinquent utilities reviewed.
- LIBRARY APPNT.: Mayor Schwerdtfager appointed Kelly Boyd and April Coover to regular four-year terms on the Lincoln Carnegie Library Board. Larsen moved to confirm the Mayor's appointments. Motion seconded by Corpstein, carried.
- ARTS COMM. APPNTS.: Mayor Schwerdtfager re-appointed Rose M. Gourley, Dennis Cross and Mark Luce to three-year terms as members of the Lincoln Arts and Humanities Commission. Larsen moved to confirm the Mayor's appointments, seconded by Corpstein. Motion carried.
- LHA/APPOINTMENT: Mayor Schwerdtfager re-appointed Carol Rader and Joyce Harlow to four-year terms as members of the Lincoln Housing Authority Board of Commissioners. Corpstein moved to confirm the Mayor's appointments, seconded by Larsen. Motion carried.
- SOLID WASTE: Lincoln County Commissioner Randy Lohman informed the Governing Body that Randy Pickering announced he would be retiring his trash service at the end of December 2022. The County has started the process of finding another company that would like to contract the trash service. Lohman asked if the City of Lincoln had plans to contract on their own for the trash service. After discussion, the Council informed Lohman they were content

with the County contracting on the City’s behalf.

POOL PERSONNEL:

Clerk Hillegeist reported twelve (12) applications had been received, two (2) for co-manager and ten (10) for lifeguards. Following a general discussion of the qualifications and experience of the applicants, Larsen moved to employ Miranda Watson and Jenna Farris as Co-Managers for the 2022 pool season. Motion seconded by Corpstein, carried. Larsen then moved to offer employment to all of the lifeguard applicants: Keegan Budreau, Kaden O’Hare, Kaden Budreau, Mason Florence, Deagen Walters, Jasmine Fenn, Kylie Hull, Hannah Lyne, Lilly Sinclair and Cooper Rathbun, subject to the acquisition of all required certifications. Motion seconded by Corpstein, carried. Larsen moved to utilize the pay scale approved in February 2022 of \$15/hour for managers and \$10/hour for lifeguards, with the \$.50 increase annually for returning managers/guards to begin with the 2023 season, for pool wages. Motion seconded by Corpstein, carried.

POOL OPERATIONS:

Miranda Watson asked the Governing Body about replacing the metal panels in the shower rooms, a shade tent and new chairs at the pool. Superintendent Meyer reporting he is working on the new panels. The Governing Body asked Clerk Hillegeist to look into chair replacement and Meyer to try to find a shade tent. Larsen moved to return to the previous pool hours of Monday through Friday 1 p.m. to 8 p.m., Saturday and Sunday 1 p.m. to 6 p.m. with the open date of May 30th and closing date to be determined later. Motion seconded by Corpstein, carried.

INSURANCE QUOTE:

Gage Mortimer, agent of The Davidson Agency, presented the Governing Body with an updated quote from EMC Insurance for the city’s commercial property, liability and auto insurance. Mortimer explained he is still waiting on one quote for Electric Plant Equipment Breakdown for the new Cummins Engine #8. After discussion, the Governing Body decided they would wait for that quote and make the final decisions at the May Council meeting.

CMB RESIDENCY ORD #737:

Attorney Norris presented an Ordinance to amend the City’s code pertaining to cereal malt beverage retail licensure within the city limits. After discussion, Larsen moved to pass the following Ordinance, entitled, “AN ORDINANCE AMENDING CHAPTER III, SECTION 3-205 OF THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS TO INCORPORATE STATE LAW CHANGES ELIMINATING KANSAS RESIDENCY REQUIREMENTS FOR CEREAL MALT BEVERAGES RETAIL LICENSURE.” Said ordinance would eliminate the Kansas residency requirement for CMB and follow state law changes. Motion seconded by Johnson. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Hembry, Johnson and Larsen. Nays: None. The ordinance was declared passed, was approved and signed by the Mayor, assigned #737 by the City Clerk, and ordered to be published once in the Official City Newspaper.

BEER LICENSE:

An application for a license to retail Cereal Malt Beverages on the premises at Frankie’s LLC was reviewed. The appropriate fee accompanied the application. Corpstein made a motion, seconded by Johnson, that a Cereal Malt Beverage License be issued to Charles Frankenstein immediately following publication of the CMB Residency Ordinance No. 737. Motion carried.

OPEN BURNING ORD #738:

Attorney Norris presented an Ordinance to regulate open burning within the city limits. After discussion, Larsen moved to pass the following Ordinance, entitled, “AN ORDINANCE AMENDING CHAPTER VII, ARTICLE 2, SECTIONS 7-203 AND 7-

204 OF THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS TO AMEND THE SAME TO REGULATE RECREATIONAL BURNING WITHIN THE CITY, AND ESTABLISHING PENALTIES FOR VIOLATIONS THEREOF.” Said ordinance would require an individual to apply for a permit prior to recreational burning and allows for the individual to be held accountable for negligence. Motion seconded by Corpstein. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Hembry, Johnson and Larsen. Nays: None. The ordinance was declared passed, was approved and signed by the Mayor, assigned #738 by the City Clerk, and ordered to be published once in the Official City Newspaper.

FAIR HOUSING: Corpstein moved to authorize Mayor Schwerdtfager to sign the Proclamation designating the month of April as Fair Housing Month. Motion seconded by Larsen, carried.

NUISANCES: The Governing Body reviewed a list of nuisance properties. Attorney Norris advised the Governing Body on the timeline of the process to abate a nuisance property. After discussion, the end of April was determined for the clean-up deadline for the property on Court Street.

Attorney Norris updated the Governing Body on the property on Lincoln Avenue that was to be deeded to the City.

STREETS/BARRICADES: Upon motion by Larsen, seconded by Johnson, the Citizens State Bank was authorized to borrow city barricades for their “Hot Dog Days” on May 6, 2022.

CDBG HOUSING UPDATE: Clerk Hillegeist provided the Governing Body a timeline on the CDBG Housing Rehabilitation and Demolition Project.

IIMC TRAINING: Clerk Hillegeist reported she will be attending International Institute Municipal Clerk (IIMC) conference in Little Rock, Arkansas in May. Hillegeist will be attending classes to help attain her Master Municipal Clerks (MMC) Certification. Hillegeist explained that City Clerks and Municipal Finance Officers Association (CCMFOA) would be paying for the hotel, travel and training due to her Vice President position.

PERSONNEL: Superintendent Meyer notified the Governing Body that he had hired a new employee, Stephen Fenn as a Maintenance Worker. Fenn started on March 28, 2022 at the starting wage of \$13.75 per hour. Larsen moved to approve the hiring of the employee, seconded by Johnson. Motion carried.

MOWER QUOTES: Superintendent Meyer told the Governing Body that he planned to have mower quotes at the next meeting for approval.

ADJOURN: There being no further business, Johnson moved to adjourn. Motion seconded by Corpstein, carried. Council adjourned at 8:47 p.m.

/s/ Heather N. Hillegeist
City Clerk