

Council Meeting

March 14, 2022

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 7:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Brennan Johnson, Elijah Keever, and Melodee K. Larsen. Councilmember absent: Ryley Hembry. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also present: Superintendent Jesse C. Meyer.
- VISITORS: Visitors in attendance for all or portions of the meeting: Nikki Flinn, Kelly Gourley, Lisa Feldkamp, Jarrod Heinze, Carly Errebo, Cindy Entriken and Erica Siebert.
- AGENDA AMENDMENT: There were no agenda amendments.
- MINUTES: Upon motion by Larsen, seconded by Corpstein, Minutes of the February 14, 2022, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 22-02, for February wages and salaries in the amount of \$58,070.67, was presented. A motion by Keever, seconded by Johnson, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable listings were reviewed, including prepaid invoices in the amount of \$69,134.49, and unpaid invoices totaling \$105,751.52. Upon motion by Larsen, seconded by Corpstein, all said invoices, in the amount of \$174,886.01, were approved for payment.
- Hillegeist explained that included in the accounts payable was a CDBG 20-PF-029 payment to Deep Creek Construction, LLC. Pay Request No. 5 \$36,902.00.
- DELINQ. ACCNTS.: Six (6) accounts, totaling \$1,657.84, was on the list of delinquent utilities reviewed.
- ALUMNI WEEKEND: Nikki Flinn, member of the Lincoln High School Alumni Board, presented the Governing Body with a map and list of requests for the City's assistance for the 5th Annual Lincoln High School Alumni Weekend on June 3rd & 4th, 2022. The requests included temporary electric hook-ups, barricades, trash cans and the Alumni Sign to be hung by the city crew. After discussion of planned events, Corpstein moved to approve the streets to be closed at the location of: Fourth Street from alley between Court Street and Lincoln Avenue north to the alley between Lincoln Avenue and Elm Street and Lincoln Avenue to the east to approximately the east side of the Bank of Tescott drive-thru, from 6 pm through 1am, beginning Saturday June 3rd, the City crew to assist with the requests and waive the City's \$25 temporary alcohol liquor permit fee required for the beer garden. Motion seconded by Larsen, carried.
- PRIDE: Lisa Feldkamp and Carly Errebo representing the Pride Committee explained that the committee is doing a city-wide cleanup for donations on April 2nd to start raising funds for outdoor music equipment in the park that will cost approximately \$26,000.
- HOUSING PROJ. GRANT: Clerk Hillegeist explained a timeline hasn't been completed on the project as North Central Regional Planning Commission (NCRPC) is still waiting on KDHE's response to the environmental review. After further discussion, Larsen moved to authorize the Mayor and City Clerk to sign the CDBG agreement between the Department of Commerce and the City of Lincoln Center. Motion seconded by Keever, carried.
- PERSONNEL: Superintendent Meyer notified the Governing Body that he had hired a new employee, Roger Wolf as a Maintenance Worker. Wolf started on February 28, 2022 at the starting wage of

\$13.75 per hour. Keever moved to approve the hiring of the employee, seconded by Johnson. Motion carried.

Clerk Hillegeist reported that Kristin Dail had completed her six-month training period. Hillegeist requested that Mayor Schwerdtfager appoint Dail as Deputy Clerk with a pay increase of \$2.25 per hour with the added responsibilities.

Mayor Schwerdtfager appointed Kristin Dail as Deputy City Clerk for the ensuing year. There followed a motion by Keever, seconded by Larsen, to confirm the Mayor's appointment and recommendation of a pay increase of \$2.25 per hour. Motion carried.

OPEN BURNING ORD #736: Attorney Norris presented an Ordinance to regulate open burning within the city limits. After discussion, Keever moved to pass the following Ordinance, entitled, "AN ORDINANCE AMENDING CHAPTER VII, ARTICLE 2, SECTIONS 7-203 AND 7-204 OF THE CITY CODE OF THE CITY OF LINCOLN CENTER, KANSAS TO AMEND THE SAME TO REGULATE OPEN BURNING." Said ordinance would require an individual to apply for a permit prior to open burning and allows for the individual to be held accountable for negligence. Corpstein moved to pass said ordinance, seconded by Larsen. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Johnson, Keever, and Larsen. Nays: None. The ordinance was declared passed, was approved and signed by the Mayor, assigned #736 by the City Clerk, and ordered to be published once in the Official City Newspaper.

MPR RESOLUTION 22-03: Attorney Norris explained that Midwest Public Risk requires a Resolution and written notice ninety days prior to renewal to leave the Insurance pool to demonstrate that the Governing Body had made the decision.

A Resolution No. 22-03, entitled "A RESOLUTION BY THE CITY OF LINCOLN CENTER, KANSAS, APPROVING THE EXECUTION AND DELIVERY OF ALL INSTRUMENTS NECESSARY TO WITHDRAW FROM MEMBERSHIP IN MIDWEST PUBLIC RISK OF KANSAS." to allow the City of Lincoln Center to withdraw from the MPR Insurance pool that provides the city with property, general liability and auto insurance. Corpstein moved to adopt Resolution No. 22-03. Motion seconded by Larsen, carried 4-0.

CITY WIDE CLEANUP: Clerk Hillegeist asked the Governing Body if they planned to have a city-wide cleanup again this year. After discussion, April 25th for the east side of town and April 26th for the west side with 4th Street as the split was approved for the dates. Hillegeist was instructed to send the notice to the newspaper and post it on Live Lincoln County and city's websites.

MUNICIPAL POOL: The City Council authorized the placement of advertisements for swimming pool manager and pool lifeguards in the Lincoln Sentinel, schools, City's website and on the Live Lincoln County website. Applications will be accepted until April 8th.

NUISANCES: Superintendent Meyer reported he had made contact with the owner of the property on Court Street and started the abate of nuisance process.

ADJOURN: There being no further business, Keever moved to adjourn. Motion seconded by Larsen, carried. Council adjourned at 8:03 p.m.

/s/ Heather N. Hillegeist
City Clerk